Call for proposals – Draft of 27 May 2020

Partnership between Swiss universities of applied sciences and arts / universities of teacher education and foreign higher education institutions at doctorate level

Guidelines for submitting applications

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1. Purpose of the programme
The programme provides support for collaborative doctoral programmes between, on the one hand, Swiss universities of applied sciences and arts (UASA) and universities of teacher education (UTE) and, on the other hand, foreign higher education institutions (HEI). The cooperation projects receiving support will be aimed at fields and disciplines not represented at Swiss universities. Doctoral degrees will be awarded by the foreign partner HEI.
2. Programme guidelines

Ongoing and new projects
Both ongoing projects (which already received funding from TP3 in 2017–2020) and new projects can apply for funding in 2021–2024.

Awarding of doctoral degree
In the framework of this programme, doctoral degrees are awarded by the foreign institutions of higher education. The award should make reference to persons and institutions involved in the preparation of the dissertation/thesis.

Financing arrangements
The funding ceiling for individual projects is in principle set at CHF 150,000 per year (federal funding) per collaborative project. Matching funds at least equal to the amount of the requested federal funding must be provided by the Swiss partner institution(s).

The financing period lasts until 31 December 2024. By then, the funding that has not been used has to be returned to the Confederation. According to the results of the first call for proposals the steering committee might decide to launch a second call for proposals in autumn 2021. However, the financing period would not be extended.

Please note that the entire programme has a budget of approximately CHF 3.35 million.

Funding for the programme covers:
Programme coordination or inclusion in an existing programme – supervision of doctoral candidates by the UASA and UTE (share of salary costs) – joint scientific and curricular activities – staff – acquisition of cross-functional skills – expenses (travel, accommodation)

Funding for the programme does not cover:
Doctoral candidates’ salaries, research projects as well as the cost of any gateways enabling students to be admitted as doctoral candidates are not financed as part of this programme.

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1 The expenses covered by the foreign higher education institutions cannot be taken into account as matching funds.
2 The foreign higher education institutions are not eligible for funding. Only Swiss UASA and UTE are.
3. CALL FOR PROPOSALS

Timetable

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<th>Date</th>
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<tr>
<td>July 2020</td>
<td>Launch of call for proposals</td>
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<td>30 September 2020</td>
<td>Deadline for submission</td>
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<td>Until end of December 2020</td>
<td>Decisions and notification by the board of swissuniversities</td>
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<td>From January 2021</td>
<td>Start of collaborative projects with the spring semester</td>
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Formal requirements

Size
The application should contain a maximum of ten pages (without attachments).

Format
The application should be submitted through the application form (coming soon) and sent by email in the form of two PDF documents: the first should contain the application form and the other should include the attachments.

Language
The application has to be made in English.

Content
The application should contain the following files:
1. Application form
2. Detailed budget (cf. selection criterion 8 in section 4 below):
3. Regulations that govern the awarding of the doctoral degree
4. Post-2024 financing plan
5. Any other attachment considered as necessary by the applicants

Address for submissions
Applications should be sent by email to flury@swissuniversities.ch by Wednesday, 30 September 2020.

Selection procedure

Evaluation
Applications are assessed by an evaluation committee appointed by the Steering Committee whose members are appointed by the board of swissuniversities. On the basis of the evaluation results, the Steering Committee makes requests to the Board of swissuniversities as regards which projects should be financed.

Decision
The board of swissuniversities decides which projects are to be financed.

Notification
The project supervisor and the other persons whose email addresses are documented in section 1 of the application form (coming soon) are informed of the outcome of the application.

No correspondence nor information will be exchanged in relation to the final decision. Applications will not be reviewed or reconsidered.
Steering committee

Thomas D. Meier
Chairman
Rector, Zurich University of the Arts (ZHdK)

Christine Pirinoli
Vice-Rector of Research, University of Applied Sciences Western Switzerland (HES-SO)

Heinz Rhyn
Rector, University of Teacher Education Zurich (PHZH)

Successor for 2021-2024:
Isabelle Mili
Director, Institute of Teacher Education (IUFE), University of Geneva

Jürg Kessler
Rector, University of Applied Sciences of the Grisons (FHGR)

4. Selection criteria
The application should show that the proposed collaborative project meets at least the requirements set out below:

1. The collaborative project establishes a partnership between foreign HEI offering doctoral programmes and Swiss UASA/UTE at 3rd cycle/doctoral level. This partnership must be evidenced through the meaningful participation of professors from each partner institution and by the application of their respective fields of expertise.

2. The partnership is associated with research work in a discipline/field represented at Swiss UASA/UTE but not at Swiss universities; such a partnership can therefore not be concluded within Switzerland and there is no existing doctoral level qualification in a Swiss university.

3. The majority of the doctoral work is carried out at a Swiss UASA/UTE and includes the specific characteristics of the institution's own research methodology.

4. Members of the teaching staff from the two partner institutions (foreign HEI and Swiss UASA/UTE) must be officially involved in the supervision of the doctoral thesis/dissertation.

5. The collaborative project must in principle be designed to include between ten and twenty doctoral candidates.

6. The legal security is ensured for the doctoral candidates over the term of the programme. The application contains a realistic post-2024 financing plan.

7. Partner institutions must respect the principles of the European Charter and Code for Researchers and the collaborative projects must respect the data management plans and the open access guidelines of the partner institutions.

8. The application contains a detailed budget including:
   - a breakdown of the costs per year;
   - a breakdown of the various expenses covered by the partner institutions;
   - the matching funds of the Swiss partner institution(s), at least equal to the amount of the requested federal contribution. Up to the level of the federal contribution, 50%

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3 https://euraxess.ec.europa.eu/euraxess/charter-code-researchers
4 The expenses covered by the foreign higher education institutions cannot be taken into account as matching funds.
5 The expenses covered by the foreign higher education institutions cannot be taken into account as matching funds.
Berne, May 2020
Steering Committee TP3
Call for proposals: "Swiss Universities of Applied Sciences and Arts/Universities of Teacher Education and Foreign Higher Education Institutions Partnership"

...of the matching funds must be provided in the form of real money in accordance with the requirements laid down by the Swiss State Secretariat for Education, Research and Innovation (SERI)\(^6\).

9. The application should specify the planned arrangements in terms of equal opportunity and diversity.

10. The application contains the regulations that govern the awarding of the doctoral degree.

11. The application must be submitted in electronic form only and must contain the signatures of the rectors/directors of the relevant partner institutions.

Comment: For the Swiss UASA and UTE, only the signatures of rectors, directors and presidents representing a higher education institution that is a member of swissuniversities can be accepted. The signatures of other members of the rectorate or of directors of different schools comprising a higher education institution (Teilschulen) cannot be accepted. For other partners who are not Swiss UASA and UTE (cf. chapter 6 Project Proposal), this choice is left to the discretion of each institution.

12. All applicants must take note of the difficulties mentioned in chapter 10 as well as the good practices described in chapter 9 and the recommendations in chapter 13 of the *état des lieux 2018 / Bestandesaufnahme 2018* (translation into English in progress). In cases where this is relevant, these aspects must be incorporated into the application requests. In addition, projects that have already received funding through TP3 in the period 2017-2020 are asked to describe the changes in their budgets in comparison to the proposals they submitted in 2016 and the reasons why they are now applying for new funding.

Contact
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\(^6\)Real money: refers to the financial resources made available for the project by the Swiss UASA/UTE. This covers the funding for internal and external staff taking part in the project as well as any purchases made for the purpose of the project. The expenses referred to relate directly to the project.

Virtual money: represents the value of the existing infrastructure used and any services provided by the staff of the Swiss UAS/UTE (who collaborated on the project but were not remunerated within the framework of the project). It also refers to services provided by staff which were financed by national funding programmes (e.g. Swiss National Science Foundation SNSF).