



swissuniversities
Effingerstrasse 15, Postfach
3001 Bern
www.swissuniversities.ch

ARTIFICIAL INTELLIGENCE – Mandate for the Working Group on Artificial Intelligence (AKAI)

1. Mandate to the Working Group on Artificial Intelligence (AKAI)

SLiNER operates a Working Group on Artificial Intelligence with the following objectives:

- Fostering exchange among SLiNER members on topics related to Artificial Intelligence in the context of academic libraries.
- Advice and support to SLiNER, e.g. preparation of statements and position papers.
- Coordination and exchange with other bodies established by SLiNER.
- Liaison with other expert groups and stakeholders, e.g. the AI commission of Bibliosuisse.

2. Composition of the AKAI

- SLiNER member institutions delegate representatives from their organizations to the Working Group.
- Participation in the Working Group requires SLiNER membership of the delegating institution and its willingness to allocate working time for participation. Members of AKAI commit to active participation.
- Upon approval by the SLiNER board, partner organizations (e. g. SLSP) may be invited to delegate permanent guests.
- The Working Group may establish thematic subgroups as needed. Details are defined in the Rules of Procedure.

3. Organizational Structure of the AKAI

- The Working Group shall establish Rules of Procedure and present them to SLiNER. These rules shall encompass, among other aspects:
 - Chairing the Working Group and meetings, designation of the contact person for SLiNER.
 - Rules for decision-making and voting.
 - Organization of regular meetings.
 - Minute-taking and archiving of minutes on SLiNER's internal platform.
 - Organization of any thematic subgroups.
 - Modalities for conducting public professional events and exchange formats.
 - Any additional regulations as needed.
- AKAI may prioritize work assignments from SLiNER in consultation with the SLiNER Board and may decline tasks due to capacity constraints.

4. Contact and Communication with SLiNER (Board and General Assembly)

- The Working Group informs the SLiNER Board about its work program and activities and coordinates with the Board regarding external communication.
- AKAI may propose topics for inclusion in SLiNER Board meetings and/or the General Assembly.
- The working group provides updates on its activities in the SLiNER annual report.
- AKAI members may be invited to participate in thematically relevant parts of SLiNER events (Board meetings, General Assembly).
- The SLiNER Board shall ensure that a designated contact person is appointed for the Working Group.
- Resources are allocated by the SLiNER General Assembly based on the working plan and an annual budget.